General Quality Requirements for Leki Aviation Stakeholders

Applicability
By the definition of Leki Aviation it is understood to cover and include Leki Aviation A/S (HQ) and all its affiliates. All Stakeholders, including but not limited to suppliers, customers, contractors, etc., are expected to fully comply with the stated requirements.

Ethical Behaviour Policy
Leki Aviation requires all stakeholders to conduct their business activities appropriately and ensure that their employees and supply chain act ethically and responsibly. This includes compliance with applicable national and international laws and regulations, including those prohibiting the offer, promise, giving, request, agreement, receipt, or acceptance of bribes. Stakeholders shall maintain measures to reduce and control bribery risks, including clear rules on gifts, hospitality, and donations. Leki Aviation also requires stakeholders, their employees, and their supply chain to perform their roles ethically and to prevent bullying, misrepresentation, falsification, or any conduct that may be detrimental to Leki Aviation's business activities.

Right of Access
Stakeholders shall provide access to their premises and facilities for the personnel of Leki Aviation, our customers and regulatory authorities for co-operation on product, process and other related business issues.

Notification of Organization Changes & NCP
Significant changes to the Stakeholders' organisation that may affect quality and/or finance shall be notified in advance to Leki Aviation. These changes may include Company ownership, company name, manufacturing location, quality approvals, significant changes to process or inspection techniques.

Purchase Order Requirements
The supplier shall adhere to all Purchase orders stated with special instructions. The PO is the controlling document and will communicate any specific contract, customer requirements. Any such changes communicated to the supplier must be confirmed by a Leki Aviation amended purchase order.

Protection of Leki Aviation & their customer's proprietary information
Leki Aviation will by default not be sharing any proprietary or confidential information with stakeholders. However, if such is requested by the stakeholder the information provided must be kept confidential and not disclosed to any third party or used for own benefit without the prior written agreement of Leki Aviation. The proprietary information can include but is not restricted to all versions of electronic data, drawings and documentation, tooling, customer information and materials.

Information Technology & Cybersecurity:
Leki Aviation is committed to safeguard and prevent improper and unauthorized access and use of its information systems using up to date technology, Internal & external resources and on-going training with a zero tolerance for ransomware policy and proactive security enhancements.

Diversity, Equity and Inclusion (DEI)
Leki Aviation is committed to foster diversity in our supply chain whenever viable by identifying, onboarding and growing relationships with diverse supplier base including Minority Owned; Women Owned; Veteran Owned; LGBTQ+ Owned; Disability Owned and Small Disadvantage Business.

Sub-contract conditions
Suppliers or contractors shall not sub-contract any work awarded by Leki Aviation without the prior written approval from Leki Aviation. When sub-contracting approval is granted, the supplier or contractor shall ensure where applicable that in the first instance Leki Aviation customer approved suppliers or contractors are utilized. The supplier or contractor should ensure that subcontractors are evaluated and selected on their ability to meet specified requirements. A list of approved subcontractors shall be maintained. Purchasing documents shall clearly describe the relevant drawings and specifications including issue status and the quality requirements to be applied.

Environmental and Sustainability
All stakeholders are expected to comply with all local applicable environmental laws and demonstrate a commitment to sustainability by implementing in their organization's practices that reduce waste, conserve resources, and minimize environmental impact. Stakeholders must maintain or work toward use of sustainable materials where possible and promote responsible practices throughout their supply chain. Evidence of compliance may be requested at any time.

Counterfeit Prevention and Documentation Integrity.
The Supplier shall ensure that suspect, counterfeit, falsified, or misrepresented items are not supplied to Leki Aviation, including any documentation that is forged, altered, or falsely presented as originating from a legitimate manufacturer or approved source.

Responsible Sourcing and Conflict Minerals. The Supplier shall maintain a responsible sourcing policy and perform appropriate due diligence within its supply chain, take reasonable steps to ensure that supplied materials do not contain Conflict Minerals, and identify, where applicable, the country of origin and processing facilities. Where rare earth minerals are used, the Supplier shall ensure they are extracted, processed, and traded in a manner that respects human rights and avoids severe environmental degradation.

Hazardous Substance Compliance. The Supplier warrants that all chemical supplied to Leki Aviation comply with applicable environmental and hazardous substance regulations, including but not limited to EU REACH (Regulation (EC) No. 1907/2006), EU RoHS, and US TSCA requirements.

Eco-Packaging: Whenever practical, supplier is encouraged to replace single-use plastics and non-recyclable foam with biodegradable protective materials, and boxes made from recycled content.

Flow-Down Requirements. The Supplier shall flow down all requirements in this section to its sub-tier suppliers and contract manufacturers to ensure supply chain transparency back to the Original Equipment Manufacturer (OEM) or approved primary source.